

Date: 17/03/2021

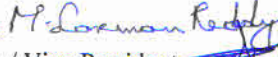
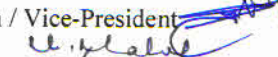


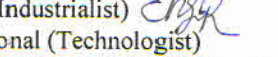





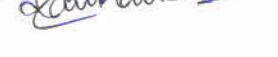


MEETING NOTICE

A meeting of the Governing Body is scheduled on 23rd March 2021 at 11.00 A.M. in the Chairman's office through online mode. All the Governing Body members are requested to make it convenient and attend the meeting.

Agenda:

1. Review of progress on minutes of previous meeting
2. Admission progress
3. NBA results for CSE department
4. Submission of compliance report for Mechanical, Civil and ECE departments
5. Result Analysis
6. Online events and activities during lockdown
7. Review of Vision, Mission and PEOs for various departments
8. Review of placement status
9. Awards and achievements
10. Budget
11. Financial audit
12. Increase and Reduce in Intake
13. Closure of the Program
14. Service Rules
15. Review of Consultancy and Funding projects
16. Review and approval of IQAC, BOS and Academic council minutes of the meeting
17. Review of CO-PO mapping and attainment
18. Curriculum gaps
19. Content beyond syllabus and delivery methods
20. Delegation of Financial powers to principal
21. Other General Issues


Principal & Member Secretary

- Cc: 1. Sri M. Laxman Reddy, Chairman / President 
2. Sri G. Chandrasekhar Yadav, Vice-Chairman / Vice-President 
3. Sri Ch. Mahender Reddy, General Secretary 
4. Sri G. Narasimha Yadav, Treasurer 
5. Sri M. Rajashekar Reddy, Joint Secretary 
6. Mr. Ch. Sathi Reddy, Eminent Professional (Industrialist) 
7. Mr. Bhanu Prakash Reddy, Eminent Professional (Technologist) 
8. Prof. Nitin Dindorkar, UGC Nominee and Professor in Civil Engineering, MANIT (Bhopal)
9. Dr. M. Anji Reddy, JNTUH Nominee 
10. Dr. K. Vijay Kumar Reddy, Eminent Academician (JNTUH) 
11. Dr S.V.S.Rama Krishnam Raju, IQAC Co-ordinator 
12. Dr. D.V. Sreekanth, Member, Educationalist 
13. Dr. D. Ranadheer Reddy, Educationalist 
14. Dr. N. Ramachandra, Member, Educationalist 

Dr. P. Santosh Kumar Patra

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE

UGC - AUTONOMOUS

Survey No. 98 & 100, Dhulapally (V)

Secunderabad-500100, Telangana.

Ref. No. SMEC/GBM/2021-22/01

Date: 24th March 2021

Minutes of the Governing Body Meeting

The Governing Body meeting held on 23rd March 2021 through online and following members were present.

S.No.	Name of the Faculty	Designation	Signature
1	Sri M. Laxman Reddy	Chairman / President	M. Laxman Reddy
2	Sri G. Chandrasekhar Yadav	Vice Chairman / Vice-President	
3	Sri Ch. Mahender Reddy	General Secretary	
4	Sri G. Narasimha Yadav	Treasurer	
5	Sri M. Rajashekar Reddy	Joint Secretary	
6	Dr. P. Santosh Kumar Patra	Principal & Member Secretary	
7	Mr. Ch. Sathi Reddy	Eminent Professional (Industrialist)	
8	Mr. Bhanu Prakash Reddy	Eminent Professional (Technologist)	Approval obtained through email.
9	Prof. Nitin Dindorkar	UGC Nominee and Professor in Civil Engineering, MANIT (Bhopal)	Approval obtained through email.
10	Dr. M. Anji Reddy	JNTUH Nominee	
11	Dr. K. Vijay Kumar Reddy	Eminent Academician (JNTUH)	
12	Dr. S.V.S Rama Krishnam Raju	IQAC Co-ordinator	
13	Dr. D.V. Sreekanth	Member, Educationalist (SMEC)	
14	Dr. D. Ranadheer Reddy	Member, Educationalist (SMEC)	
15	Dr. N. Ramachandra	Member, Educationalist (SMEC)	

Dr. P. Santosh Kumar Patra, Principal, SMEC has extended a warm welcome to all the governing body members participating in the meeting and the following points were discussed in the meeting.

Agenda Point 1: Review of Awards and Achievements

- All GB members appreciated and were very happy by knowing the Awards and Achievements of the Institution. Also appreciated the efforts taken by the institute towards promoting student's Entrepreneurship.

Agenda Point 2: Review of progress on minutes of the previous meeting

- Progression from the previous GB meeting (IT course seats enhanced to 180 from 60, NBA Accreditation of IT, EEE and CSE, etc.,) have been discussed in GB meeting, accepted and approved.

Agenda Point 3: Admissions

- Total Admissions (81.66%) and Branch wise/Program wise admissions were discussed in GB meeting and all GB members have appreciated and approved.

Agenda Point 4: NBA results for CSE Department

- All UG programs are NBA Accredited and its report have been discussed in the GB meeting and all GB members Appreciated and approved.

Agenda Point 5: Submission of Compliance Report for Re-Accreditation for the Civil, Mechanical and ECE Departments

- Submission of Compliance for NBA Re-Accreditation of Civil Engineering, Mechanical Engineering and Electronics and Communication Engineering have been discussed in the GB meeting and approved.

Agenda Point 6: Result Analysis

- First time after getting Autonomous, the Examinations Conducted successfully and Results announced in stipulated time by following JNTUH guidelines and the Result obtained (65.55%) were discussed in GB meeting. All GB members appreciated and approved.

Agenda Point 7: Online Events and activities during lockdown

- Events and Activities (Workshops, Webinars, Faculty development programs, National/International conferences, etc.,) conducted by all the departments during the lockdown time have been discussed in the GB meeting. All GB members appreciated and approved.

Agenda Point 8: Review of Vision, Mission and PEO's for various departments as well as Review of Vision & Mission of the institute

- Institute as well as all Departments Vision, Mission and PEOs were discussed with GB members and approved.

Agenda Point 9: Review of placements status



- As on today 222 students placed successfully in different reputed companies. So far there are 27 companies visited for campus placements and there are many companies are in pipeline and it was discussed in GB meeting and all GB members appreciated and approved.

Agenda Point 10: Budget

- Budget utilization for the year 2021-22 with respect to planning of all the departments, staff salaries, Library and R&D etc., all together the total Budget for 2021-22 is Rs 39,45,00,000/- was discussed in the GB meeting and all GB members accepted and approved, however GB members also decided to increase the budget as per need.

Agenda Point 11: Financial Audit

- Financial Audit will be done with External Auditors twice in a year. This year the Financial Audit conducted on 3-11-2020 and scheduled on 9-04-2021 and it was discussed in GB meeting and approved.

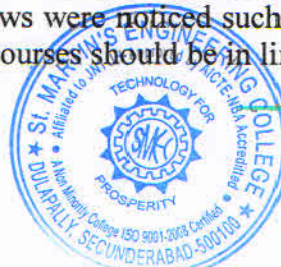
Agenda Point 12: Reduce in Intake & Closure of the Program

S.No.	Name of the Department	Present Intake	Proposed Intake for AY: 2021-22	Last 3 Years Admissions Status	Remarks
1	Civil Engineering	120	60	2018-19: 109 2019-20: 78 2020-21: 70	Reduction in intake because of Poor Admissions
2	Mechanical Engineering	180	60	2018-19: 121 2019-20: 40 2020-21: 32	Reduction in intake because of Poor Admissions
3	Master of Business Administration	120	0	2018-19: 82 2019-20: 59 2020-21: 117	Closure of the Program because of Financial Issues

- Reduction in Civil Engineering and Mechanical Engineering and MBA course closure has been discussed in the GB meeting thoroughly in all aspects and all GB members accepted and approved the proposed intake listed above.

Agenda Point 13: Introduction of New Courses (UG & PG)

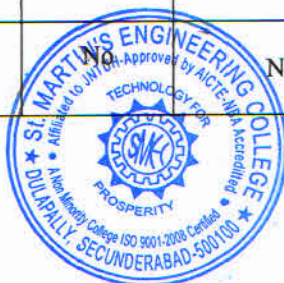
- To propose new UG and PG courses from AY 2021-22, all the GB members primarily discussed the list of emerging courses provided by AICTE approval process handbook 2021-22. Different views were noticed such as some of the members given the opinion that UG/PG courses should be in line with societal



needs, re-usage of existing infrastructure, emerging trends and market demand. Then impact analysis was done on all the courses offered by the AICTE based on local/global market demand, available infrastructure, resources, availability of the same courses by JNTUH (because if that particular course is not offered by JNTUH, then the affiliation will not be given).

Below table illustrate the analysis of different UG as well as PG courses.

S. No	Name of the emerging/ multi disciplinary courses offered by the AICTE	Market Demand	Available Infrastructure	Resource Availability	Available Under JNTUH
UG Courses					
1	Additive Manufacturing	No	No	No	No
2	Agriculture Engineering	No	No	No	No
3	Artificial Intelligence (AI) and Data Science	Yes	Yes	Yes	Yes
4	Artificial Intelligence and Machine Learning	Yes	Yes	Yes	Yes
5	Automation and Robotics	No	No	No	No
6	Biomedical and Robotic Engineering	No	No	No	No
7	Civil and Environmental Engineering	No	No	No	No
8	Computer Science and Design	Yes	Yes	Yes	Yes
9	Construction Automation	No	No	No	No
10	Cyber Physical Systems	No	No	No	No
11	Energy Engineering	No	No	No	No
12	Environmental Engineering	No	No	No	No
13	Food Processing Technology	No	No	No	No
14	Handloom and Textile Technology	No	No	No	No
15	Industrial IoT	No	No	No	No
16	Mechanical and Automation Engineering	No	No	No	No
17	Robotics and Artificial Intelligence	No	No	No	No



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18	Smart Agritech	No	No	No	No
19	Smart and Sustainable Energy	No	No	No	No
20	Technical Textiles	No	No	No	No
PG Courses					
21	Automation and Robotics	No	No	No	No
22	Automotive Electronics	No	No	No	No
23	Bioinformatics	No	No	No	No
24	Biomedical Engineering	No	No	No	No
25	Civil Engineering (Computer Aided Structural Engineering)	No	No	No	No
26	Cyber Security	No	No	No	No
27	Data Sciences	No	No	No	No
28	Defence Technology	No	No	No	No
29	Embedded System and VLSI	No	No	No	Yes
30	Food Process Engineering and Management	No	No	No	No
31	Green Technology	No	No	No	No
32	Internet of Things	No	No	No	No
33	Mechatronics	No	No	No	Yes
34	Medical Electronics	No	No	No	No
35	Micro Electronics and VLSI Design	No	No	No	No
36	Nano Science and Technology	No	No	No	No
37	Renewable Energy	No	No	No	No
38	Robotics & Artificial Intelligence	No	No	No	No
39	Weapons Engineering	No	No	No	No
40	Artificial Intelligence and Data Science	Yes	Yes	Yes	Yes

- After detail discussion by keeping all points in mind the GB members recommended to start for following 3 UG courses and 1 PG course from the A.Y. 2021-22.



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Below table represent the proposed new courses (UG & PG) from A.Y. 2021-22

S.No	Program	Name of the Course	Proposed Intake (2021-22)
1	B.Tech	Artificial Intelligence and Data Science (UG)	60
2	B.Tech	Computer Science and Design (UG)	60
3	B.Tech	Artificial Intelligence and Machine Learning (UG)	60
4	M.Tech	Artificial Intelligence and Data Science (PG)	18

Agenda Point 14: Service Rules

- Service rule book is reviewed in GB meeting and approved.

Agenda Point 15: Review of Consultancy and Funding Projects

- 444 crores third party Consultancy works from GHMC, Govt., of Telangana , around 150 crores third party Consultancy works from HMWSSB, Govt., of Telangana and nearly 50 lakhs Funding projects from 8 different organizations were discussed in GB meeting and all GB members appreciated and approved.

Agenda Point 16: Review and approval of IQAC, BOS and Academic council minutes of the meeting

- All the Minutes of IQAC meetings, BOS of all UG and PG courses and Academic Council meeting have been discussed in the GB meeting, accepted and approved.

Agenda Point 17: Review of CO-PO mapping and attainment

- CO-PO/PSO Mapping, attainments, PEOs consistency with Mission, consistency of Vision of all departments with college vision were reviewed in GB meeting and approved.

Agenda Point 18: Curriculum gaps

- Curriculum gaps were discussed in GB meeting and approved.

Agenda Point 19: Content beyond syllabus and delivery methods

- Content beyond Syllabus and delivery methods for all departments were discussed in GB meeting and approved.

Agenda Point 20: Delegation of Financial powers to principal

- Management & Board members complimented and appreciated Principal for his hard work and dedication for the organization. It is also noticed there are

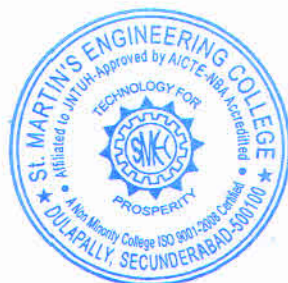
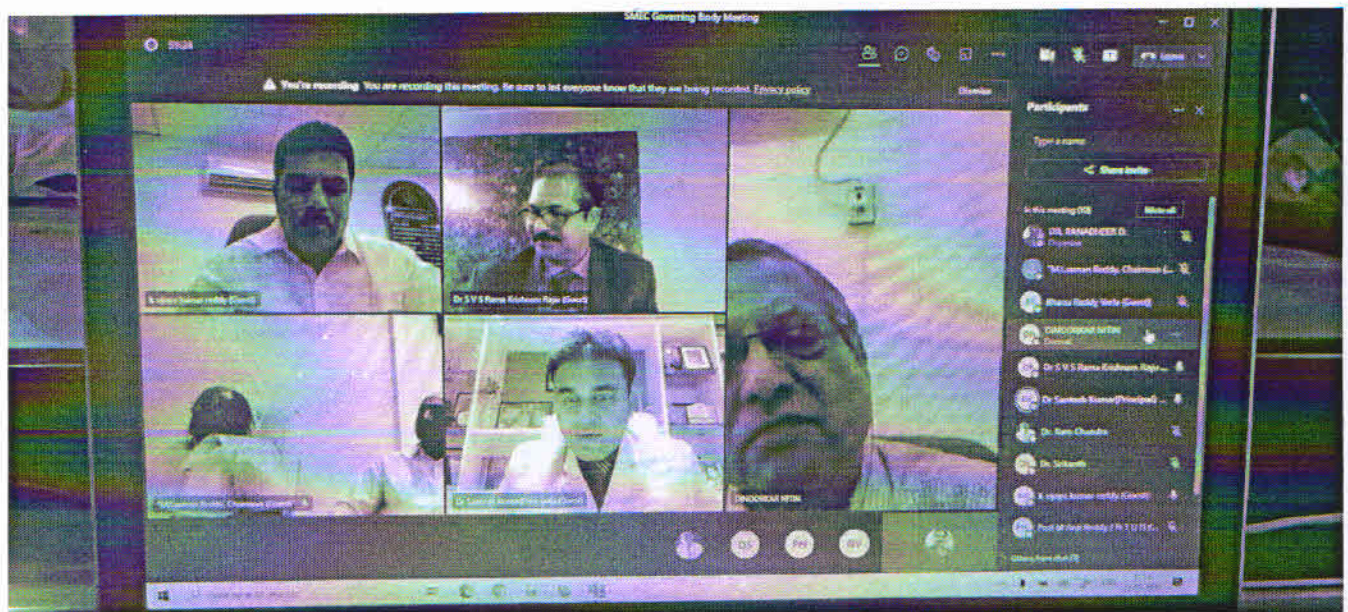
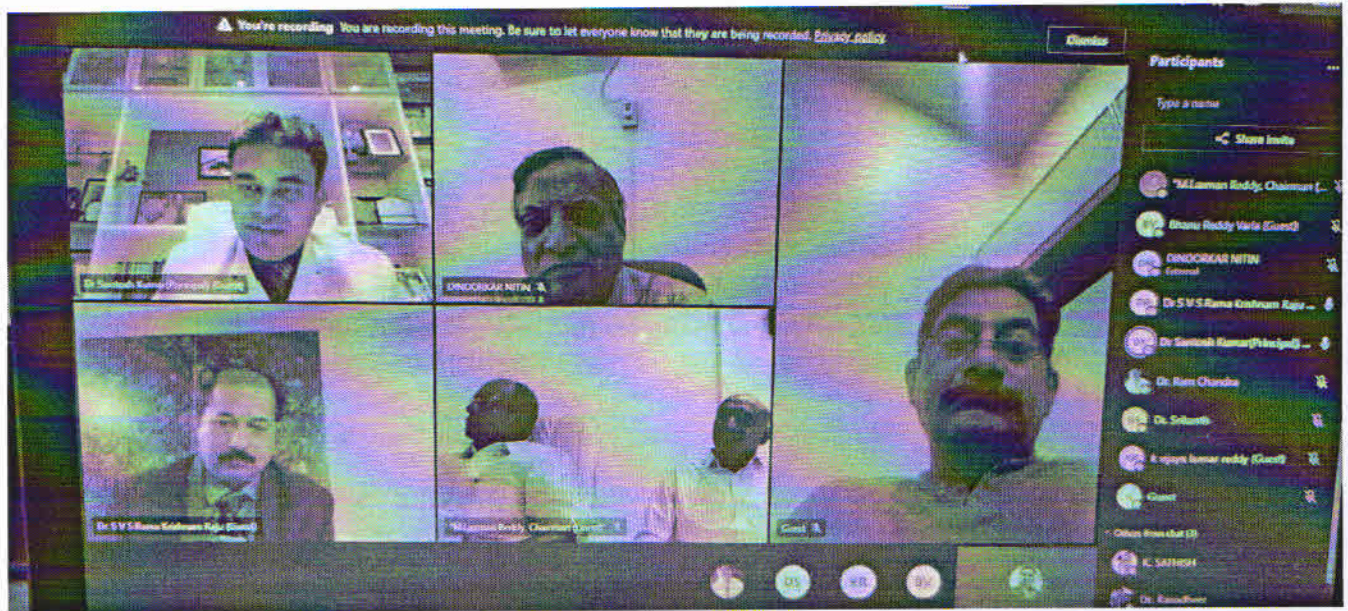


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lot of growth in academics, placements as well as R&D. For the smooth administration and approval, the Board Members were pleased to delegate all powers and up to Rs.20 Lakhs financial approval for the administration works to Principal since 20-10-2017 and approved to continue the same.

Agenda Point 21: Any Questions or Remarks

Snapshots of Meeting



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Dr. P. Santosh Kumar Patra
Principal & Member Secretary
Dr. P. Santosh Kumar Patra
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